

## AGREED MINUTES

### Darton Shire Council Meeting 28 August 2023

Meeting Start: 1931

Meeting Finish: 2047

#### Attending

Physical: Caitriona, Miles.

Virtual: Diego, Helewyse, Marienna, Asbjorn, Kazimira, Bernard, Madeleine, Lucia, Cecily, Maheshti.

Apologies: Azalais.

#### General Business

- Welcome everyone to the meeting,
- Outline the agenda,
- Ask if there is any general business.

#### Covid settings

Air purifiers have been purchased and used at DA. Cost was about \$789.87 for both.

Other things:

- Table seating – requires people stay in one place as much as possible.
- Spread seating out? People will want to be able to see the Royals.
- Air monitors.
- Box-fan DIY filters? NZ does not carry the HEPA filters and fans that make them easy to put together.

#### Hamlet Boundaries

Supplied post codes are all in current Darton.

#### Containers

SCANZ has sent a reminder out. We have not received an invoice yet.

#### Future Events and Activities

##### Regular Activities

- A&S and Fencing at Elmwood – every Wednesday.
- Heavy Fighting at Elmwood – Sundays.
- Archery – Sundays at 2pm.
- Dance – Next Dance is after the plague ends.
- Monthly A&S Online: Will think about it after Collegium.

Hamlet day will be on the last Sunday of the month. The private venue does require people to take a RAT test before coming.

### Shire Fun Days

No set dates or rotation of activities – all depends on what people feel enthusiastic about.

### Upcoming Events

A reminder from KDS, use the event form at: <https://seneschaldb.lochac.sca.org/event/new>

or form here: [https://docs.google.com/document/d/1xoXtRibmXTd8LjDY5hKZ\\_YIbEwwFgfuXYwH-OrW8Bt4/edit](https://docs.google.com/document/d/1xoXtRibmXTd8LjDY5hKZ_YIbEwwFgfuXYwH-OrW8Bt4/edit)

### Darton Collegium

Event has been postponed to 23 September. Hall has been hired. Posters are being made. Looking for more photos to include. Still time to get a class put on the schedule.

**ACTION:** Catriona to follow up.

### Christmas Feast

Venue booked for 2 December, train friendly times. Serving at 12.15pm, finish by 4.30pm. Train at 4.50pm. Bid in September. Request for the air purifiers to be brought North. Bernard volunteered to take them up.

### Shoot-a-Knight

Sunday 10 September. Luan and Robyn are running this. Have about three volunteers to be knights. Will have a gazebo to set up and provide shelter for a table and stuff. Young people working on promo literature and business cards. More people welcome. Hope for good weather.

### Past Events

#### Darton Anniversary

- Thanks to many people
  - Catherine
  - Agate
  - Luan and Robyn
  - Sophie
  - Stephen
  - Vigdis, Aidan, and everyone else who helped with cooking
  - Zane, Jenny, breadmaking
  - Kerry, David, Catherine – greens for males

- In surplus at the moment!
- Commercial cleaning for tablecloths and other gear.
- Reimbursements of receipts later this week.
- Final accounting – October.

### **Lessons learned from DA**

- Policy for rebates on people contributing labour to the event.
  - SCANZ rules on concessions.
  - Diego: people working for the entire event can be compensated.
  - Ildhafn: if the event makes a surplus, people can be compensated.
  - Bernard: did this many years ago, built it into the budget. Used to comp the main feast cook.
  - Agate: requesting the feast cooking crew not have to pay for the feast (\$25).
- More detail needed on booking.
- Bunk room assignments.
- Event cost ~\$5,350, implications for bank balance
  - If we want to spend, we need to fund raise.
- Is Brookfield the right venue for us still?
  - Winter event
  - Ageing membership
  - Alternate venues for Crown events

**ACTION:** Agate to send list of feast assistants to Miles and Diego, we can comp them for the feast.

**ACTION:** Shire website needs a policy section to capture major financial rules like this.

**ACTION:** Need a policy to guide decisions for future events. Note, compensation for staff needs to be built into the event budget.

**ACTION:** get linen commercially laundered. Note another item to be included in future budgets.

Additional feedback:

- Need a booking form to try and automate that admin.
- Maybe borrow some lessons from elsewhere?
- Chore balance could have been better.

- Could have done with another person on dishes.

## Correspondence

Letter from Hauptmann Jochen Schwalbe. Read out to the shire.

## Officer Vacancies

New Seneschal starts 1 September.

## Officer Reports

### Seneschal

Current Shire membership total is 50.

- Strengths
  - Rapier
  - Archery
  - Sherwater
- Weaknesses
  - Small number of local events – processes and policies could be improved.
  - Covid is a threat to 20% of members.
  - Lack of active peer-mentee relationships and households within the Shire.
  - Enough people for a Barony but only enough volunteers for a Shire.
- Threats
  - Big enough for factions now
  - Covid
  - Ageing – people in their 50s and 60s do not have the physical strength they had in their 20s/30s
- Opportunities
  - Recruitment-Event nexus
  - Crown event in 24/25
  - New venues?

All very much my own opinion!

## Arts & Sciences

DA A&S display did not really happen. People forgot to bring their stuff. A few people worked on projects.

Collegium coming up is main focus. Then restart monthly A&S discussions. Six months until warrant expires.

## Reeve

**Account balance:** \$11663.58 (mostly from DA). Expenses set up to be paid. Should have about \$6,700.

Dillon has \$375 to bank. Will do a transfer payment tomorrow.

## Scribal

Nil.

## Herald

Nil.

## Quartermaster

Stuff went out to DA and has come back.

## Marshall

**Combat Archery:** No update.

**Rapier:** Has not been in last month due to life. Training has continued, no reported injuries.

**Rattan:** No recent fighting.

**Target Archery:** Continues, depending on weather.

**Youth Combat:** No recent activity.

**Siege:** No update.

## Minutes

The draft minutes of the meeting of 10 July 2023 and the special meeting of 26 July 2023 were **approved**.